

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES OF POTEAU VALLEY IMPROVEMENT AUTHORITY

The monthly meeting of the Board of Trustees of Poteau Valley Improvement Authority was held on Tuesday, June 1, 2021 at 6:00 p.m., Poteau City Hall, 111 Peters Street, Poteau, Oklahoma, 74953. Those present were:

<u>Executive Trustees</u>	<u>Trustees</u>	<u>Others Present</u>
Mick LaFevers	Cody Smith	James Morrison
Joe Mode	Dustin Vaughn	Dean Warren
Ron Pelanconi	David Kissinger	Ken Milan
Mark Caldwell	Mike Parker	Steve Patterson
Jim Fry	Jeremy Nelson	David Seely
	Jeff Startzman	David Wyatt
	Robert Jordan	Julia Barnett
	Beth Beck	
	Kevin Adams	
	James Bettencourt	
	Stephen Douglas	
	Ray Lloyd	

The Agenda had been posted as required by law by the Manager. Following opening prayer by Joe Mode, the meeting was called to order.

Minutes of the monthly meeting held on May 4, 2021, were read and approved as amended.

Ron Pelanconi presented the Treasurer's Report advising he and Joe Mode had reviewed the various bills and purchase orders and recommended payment. Following discussion Motion made by Robert Jordan seconded by David Kissinger that the bills be paid as submitted, which motion passed unanimously.

Ron Pelanconi reviewed the budget committee recommendation for this next fiscal year. In his review he discussed increased in revenue due to water sales, which is more than off set due to increases in debt service, cost of various commodities including parts, supplies, pumps, water lines, chemical, and

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expenses involving protecting the watershed, our personnel and their pay. Following discussion motion made by Joe Mode seconded by Jim Fry that the budget be approved and passed unanimously.

Ron Pelanconi reviewed the finance committee report and based upon the issues discussed in the budget, the finance committee recommended a rate increase of ten (10) cents per thousand (1,000) gallons, which would make the new rate \$1.60 per thousand (1,000). This would be the first rate increase in the last four (4) years and would take affect on July 1, 2021. The engineer stated that PVIA in his opinion is the second lowest water distributor in the State of Oklahoma. Following discussion motion made by Mark Caldwell seconded by Jim Fry for the rate to be increased to \$1.60 per thousand gallons (1,000), which motion passed unanimously.

David Wyatt presented the engineers report advising the CORP of Engineers had agreed for core samples to be taken for the backwash ponds. Once the samples are taken and completed then an environmental assessment has to be obtained, DEQ approval has to be obtained as well as CORP of Engineers for the ponds to be constructed. The engineer did indicate this is now in the active planning stage.

James Morrison presented the Managers report advising parts have been received for the installation at Poteau tank and completion of the water line being laid to the 24 inch line. This hopefully will be in service by the end of June. The Manager stated that copper wire had been stolen from the Poteau River intake and James Goble will be ordering parts to complete the wiring of new copper from the meter box to the control switches. In the discussion, the Chairman advised the Sheriff's Office was investigating and the Manager will check into security cameras which would provide live photos to the plant and also record video on a hard drive. The Manager is in the process of locating and pricing cameras in this regard.

The contract with OWRB needs to be re-newed for the new fiscal year. PVIA's part of the contract is \$6,300.00 to cover cost of necessary field and office work related to data collection. The OWRB has gauges which reads at high and low flow on Blackfork at Page and other data collection sites. Following discussion motion made by Joe Mode for the contract with OWRB be re-newed for this fiscal year, which motion was seconded by Beth Peck and passed unanimously.

The Manager discussed with the board members the numbers which he received from the rapid reader and realized higher numbers were due to lime being added at the plant. Using this information on his phone he was able to have the amount of lime being added to the treatment of the water reduced, which in return reduced the numbers. He feels the rapid reader will be an asset to PVIA and recommended purchase. The machine cost \$75,000.00, there was \$15,000.00 rental fee which is credited to the cost leaving a balance of \$60,000.00. Following discussion motion made by Mark Caldwell to purchase the machine seconded by Jim Fry and passed unanimously.

Steve Patterson gave a brief review of the watershed advising the sampling and work in progress in the watershed will be on going and he is working on presenting a base watershed report in the near future.

There being no further business coming before the Board, meeting was adjourned.

(Seal)

RON PELANCONI, SECRETARY

The above Minutes were approved this _____ day of June, 2021.

(Seal)

RON PELANCONI, SECRETARY