

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF TRUSTEES OF POTEAU VALLEY IMPROVEMENT AUTHORITY

The annual meeting of the Board of Trustees of Poteau Valley Improvement Authority was held on Tuesday, April 2, 2024 at 6:00 p.m., at the LeFlore County Courthouse, Commissioners Room, Poteau, Oklahoma 74953. Those present were:

<u>Executive Trustees</u>	<u>Trustees</u>	<u>Others Present</u>
Mick LaFevers	Mike Parker	James Morrison
Ron Pelanconi	David Kissinger	Dean Warren
Nick Grant	Kevin Adams	David Wyatt
Joe Mode	Johnny Grizzle	Ashley Torres
Mark Caldwell	Robert Jordan	
	Paul Mode	
	Dustin Vaughn	

The Agenda had been posted as required by law by the Manager. Following opening prayer by Chairman, the meeting was called to Order. Minutes of the monthly meeting on March 5, 2024, and were read and approved.

Mark Caldwell presented the Finance Committee Report advising he and Kevin Adams had met at the plant and reviewed the various bills and purchase orders, finding the same were in order and recommended payment. Following discussion, Motion made by Mick LaFevers seconded by David Kissinger that the bills be paid as submitted, which motion passed unanimously.

David Wyatt presented the engineers report advising the lagoons are finished with the exception of the electrical work to set meter. The belt press building is nearly completed, lack installing overhead doors and interior lining. Engineer stated on other projects, orders for polymer pump to squeeze mud in belt press and distribution pump for clarifier have been ordered and awaiting delivery.

The engineer stated there is a new program being offered by OWRB. The engineer recommends PVIA make application for replacement of all master meters. The maximum amount of loan is \$999,000.00 and the engineer believes that \$990,000.00 would cover the expenses. Once the loan is approved, there will be various fees for bond counsel, DEQ approval and after those, the loan should be

enough to replace the meters. Once the loan has been closed, meters purchased and certificate of completion certified, the loan would be forgiven. It is anticipated that the application for the loan will need to be presented and on file with OWRB prior to October 2024.

James Morrison presented the Manager's report advising a 3phase service wire got loose, over heated and blew out. OG&E cut off electricity for PVIA to make the repair. Personnel have been working on removing trees around the plant. One of the pumps went out at the Panama pump station, it was rebuilt and reinstalled. A pump at the Pocola pump station is also out getting repaired and will be reinstalled. The Manager stated Don Goforth, who was an employee and manager for PVIA for a number of years, passed this past week and his services are set for Saturday at Evan's Chapel beginning at 1:00 p.m.

Chairman then proceeded for election of officers and opened the floor for nominations. Robert Jordan moved that the present officers be elected which motion was seconded by Mick LaFevers. Chairman called for other nominations and none were received. The Motion to retain Officers was passed unanimously. Chairman, Joe Mode, Vice Chairman, Ron Pelanconi, Treasurer, Mark Caldwell, Secretary, Nick Grant.

Chairman reviewed various committees and stated only ten (10) members could be in a committee. He urged Trustees to sign up if interested. In the discussion it was pointed out that Don Goforth and Richard Peck were on watershed committee, they are no longer active and should be removed. Motion made by Mick LaFevers seconded by David Kissinger to approve Committee assignments and remove Goforth and Peck from watershed which motion passed unanimously.

Dean Warren presented Water requisitions for fiscal year 2024-2025. All water users submitted requisitions except Bokoshe and McCurtain and figures for 2023-2024 were used for them. This information will be used by the Budget and Finance Committee for the proposed budget for next fiscal year.

David Wyatt advised only one bid was received by him for painting the clarifier. A second bid is expected this next week. He suggested the building committee be authorized to accept a bid as work needs to began before the summer

months. Following discussion Nick Grant moved that Building Committee be granted authority to approve contract for panting clarifier, seconded by David Kissinger and passed unanimously.

James Morrison stated lab workers have C license. He recommended an incentive pay for lab to get a B & A license at same rate as operators, that is \$0.75 per hour for B and \$1.00 per hour for A. Motion made by Mick LaFevers to accept Managers recommendation for incentive pay for lab workers, seconded by Ron Pelanconi and passed unanimously.

Under new business Morrison stated for the Panama Tank, he checked on price of pipe. 200 PVC is \$34.78 per feet. Ductile iron \$59.00 per feet. The project will take 2100 feet. He intends to check again in the fall when demand is less and prices drop.

There being no further business coming before the Board, meeting was adjourned.

(Seal)



NICK GRANT, SECRETARY

The above Minutes were approved this _____ day of April, 2024.

(Seal)



NICK GRANT, SECRETARY