

**MINUTES OF THE MONTHLY MEETING OF THE BOARD
OF TRUSTEES OF POTEAU VALLEY IMPROVEMENT AUTHORITY**

The monthly meeting of the Board of Trustees of Poteau Valley Improvement Authority was held on Tuesday, January 7, 2025 at 6:00 p.m., at the Poteau City Hall, 111 Peters Street, Poteau, Oklahoma 74953. Those present were:

Executive Trustees

Joe Mode
Mark Caldwell

Trustees

Robert Jordan
Mike Parker
Kevin Adams
Dustin Vaughn
Ray Lloyd
David Kissinger
Chelsea Sweet

Others Present

Dean Warren
James Morrison
David Wyatt
Ashley Torres

The Agenda had been posted as required by law by the Chairman.

Following opening prayer by Chairman, the meeting was called to order. The minutes of the monthly meeting on December 2, 2024, were read and approved.

Chairman advises that a Quorum is not present and the only board action which could be taken involves payment of bills. Mark Caldwell presented the Finance Report advising he and Mick LaFevers had reviewed the bills and purchase orders and recommended payment. Following discussion motion made by David Kissinger to approve bills as submitted, seconded by Robert Jordan and passed unanimously.

David Wyatt presented the engineer's report advising a 4 inch water line is being laid to the belt press and only a few things remain to be done for it to be operational in March.

Engineer stated electrical work is being done on the high pressure pump building and should be completed by February and in service by March also.

The engineer stated the cold weather has caused a suspension of work on clarifier as personnel are not able to paint when the temperature is below 47 degrees. He anticipates they will be able to start back to work the middle of January to one clarifier with two more clarifiers to finish.

James Morrison presented the Manager's report advising personnel have been working on the old shop building completing the inside walls, putting together electrical wiring for heat, air and lights. He stated a portion of the driveway near the plant had to be cut up and the driveway repoured. Due to the cold weather, he stated the plant was producing 9.5 million gallons per day. The Manager also advised he was changing out the radio signal at the plant and one of the water towers in Poteau with cellular telemetry. The reason was the parts to the system being used were outdated and unable

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to be replaced. The system is being checked out at this time and would be compatible with the radio read meters when those are obtained. The cost is less than authorization, which Manager has to make needed repairs without Board approval.

There being no further business coming before the board meeting was adjourned.

(Seal)

NICK GRANT, SECRETARY

The above Minutes were approved this 7th day of January, 2025.

(Seal)

NICK GRANT, SECRETARY