

**MINUTES OF THE MONTHLY MEETING OF THE BOARD
OF TRUSTEES OF POTEAU VALLEY IMPROVEMENT AUTHORITY**

The monthly meeting of the Board of Trustees of Poteau Valley Improvement Authority was held on Tuesday, March 4, 2025 at 6:00 p.m., at the LeFlore County Courthouse Commissioner's Meeting Room, Poteau, Oklahoma 74953. Those present were:

Executive Trustees

Joe Mode
Nick Grant
Ron Pelanconi
Mick LaFevers

Trustees

Johnny Grizzle
Mike Parker
Robert Jordan
Ray Lloyd
David Kissinger
Derrick Baker
Paul Mode
Kevin Adams
Dustin Vaughn

Others Present

Dean Warren
James Morrison
Tom Firme
David Wyatt
Barbara Hambrick
Jesse Drury

The Agenda had been posted as required by law by the Manager.

Following opening prayer by Chairman, the meeting was called to order. The minutes of the monthly meeting on February 4, 2025, were read and approved.

Mick LaFevers presented the Finance Report advising he and Kevin Adams had reviewed the bills and purchase orders and recommended payment. Following discussion motion made to approve bills as submitted by Ron Pelanconi, seconded by David Kissinger and passed unanimously.

Chairman advised the Finance Committee met at 5:00 this afternoon with Barbara Hambrick, the auditor. She presented the auditor's report advising overall that it was a clean report. After discussion and question/answer, Chairman called for a vote to approve the audit. Motion made by Ron Pelanconi seconded by Nick Grant that the audit as submitted be approved which motion passed unanimously.

Chairman advised the auditor had stated in 2025 a special audit would be required having to do with grant funds and it was anticipated the cost for that audit would be between \$2,000 and \$2,500. The Chairman advised Mrs. Hambrick has been working with PVIA and doing annual audits for over 15 years and recommended she be retained. He stated her fees for this audit were in the \$9,000 range and he anticipated there might be a slight increase in 2025. Following discussion, motion made by Mick LaFevers, seconded by Nick Grant that auditor be approved for another year which motion passed unanimously.

David Wyatt presented the engineers report advising the high pressure pump house lacked wiring of the motors and a few small items then the contractor would get with the pump people to come down and go through the start up with pumps primarily for warranty purposes and once that happened, then the pumps could be put online for service. Engineer stated there was a drain line to

be completed at the belt press building and other piping to be laid. He stated a new belt press identical to the one PVIA purchased for \$150,000.00 now costs \$1.2 million.

James Morrison presented the Manager's report advising the 100 foot clarifier had been painted and PVIA would start refilling the clarifier with water. He stated pump rebuilt for the Panama Tank had been installed and is in service. The cellular system had been installed on 2 more water tanks, one in Bokoshe and the tank in Pocola and both are working fine. Personnel have more work to complete before the belt press can go online and thinks that will be in April.

Manager stated the company in Dallas had contacted him and made arrangements to pick the pump up for their review and examination.

Dean Warren stated the following requisitions have been received for fiscal year 2025-2026 from water users:

| | |
|------------------------|--------------|
| Cameron | 12.5 million |
| City of Poteau | 450 million |
| Consolidated #12 | 90 million |
| Heavener | 700 million |
| Panama | 40 million |
| RWD #1 | 72 million |
| RWD #2 | 220 million |
| RWD #5 | 150 million |
| RWD #14 | 485 million |
| RWD #15 | 55 million |
| Spiro East | 180 million |
| Water Distributors | 302 million |
| Wister Trust Authority | 65 million |

The users who did not get their requisition in will be contacted and a high and low average over the past 10 years will be used to establish the amount of water required for users who fail to respond.

Chairman advised the Trustees the Manager would like to get an email address from all the Trustees so that in addition to placing copies of the Agenda in the US Mail he would also email the Agenda to each of the Trustees. Some of the Trustees do not get their mail timely, so by having an email address it would resolve that issue.

There being no further business coming before the board meeting was adjourned.

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(Seal)

NICK GRANT, SECRETARY

The above Minutes were approved this 4th day of March, 2025.

(Seal)

NICK GRANT, SECRETARY