

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES OF POTEAU VALLEY IMPROVEMENT AUTHORITY

The monthly meeting of the Board of Trustees of Poteau Valley Improvement Authority was held on Tuesday, June 4, 2024 at 6:00 p.m., at the Poteau City Hall, 111 Peters Street, Poteau, Oklahoma 74953. Those present were:

<u>Executive Trustees</u>	<u>Trustees</u>	<u>Others Present</u>
Mick LaFevers	David Kissinger	James Morrison
Joe Mode	Mike Parker	Dean Warren
Ron Pelanconi	Johnny Grizzle	Ashley Torres
Mark Caldwell	Keith Adams	Tim Holt
Nick Grant	Dustin Vaughn	David Wyatt
	Derrick Baker	
	Robert Jordan	
	James Benttencourt	
	Paul Mode	
	Tyler Seaton	

The Agenda had been posted as required by law by the Manager.

Following opening prayer by Chairman, the meeting was called to order. The minutes of the monthly meeting on May 7, 2024, were read and approved.

Mark Caldwell presented the Finance Committee’s report advising he and Kevin Adams had reviewed the bills and purchase orders and recommended payment. Following discussion motion made by Mick LaFevers that the bills be paid as presented, which motion was seconded by David Kissinger and passed unanimously.

Mark Caldwell then reviewed the Finance Committee Meeting concerning approval and setting the new budget for 2024-2025. He listed the various expenditures and anticipated operating cost to be incurred by PVIA as well as income from sale of water. Based upon the committee’s recommendation, Caldwell stated there would not be an increase in the water rate. Following discussion of this report, motion made by Nick Grant seconded by Mick LaFevers to approve the budget including keeping the water rate at the current amount, which motion passed unanimously.

David Wyatt presented the engineer's report advising the back wash lagoons have been finished. Work is ongoing for the foundation for the new clear well and the conveyer belt has been ordered and it is anticipated to be received in July. The engineer is working on completing a loan application to replace the existing master meters with radio read meters. This would be through a loan with OWRB and DEQ, which has a forgiveness clause and the anticipated loan amount would cover the costs of the radio meters.

James Morrison presented the managers' report advising the CORP of Engineer has approved the easement for OG&E and an electric meter has been set. The back wash ponds became operational on May 23rd. He stated wiring for the belt press and high pressure pumps is part of the ORR contract and an electrician is on site installing wiring. PVIA completed laying a new meter for the City of Poteau, which will serve Robertson Construction Company on the West side of the highway across from the industrial park. He stated high pressure pumps are ordered and he is anticipating they will be received sometime in the fall. The Manager stated PVIA personnel have been working on cleaning the filters and adding new anthracite as needed. He stated plans are to change the internet service from Windstream to 360 internet, which is a local firm. This is being done due to interruption and slowness of the Windstream service. PVIA has a website at pvia.org and Manager posts information about Lake Wister Water Shed, PVIA history, water quality and treatment, upgrades, progress, and photos of the current construction for the general public and encourages Board Members to visit the website.

Chairman advised the contract with Oklahoma Water Resources Board has not been received so that item is being tabled until the July meeting.

James Morrison discussed with the Board renewing of the contract with USGS, which provides high and low flow readings and nutrient load on water waste flowing into Lake Wister. The engineer pointed out the information and data received from USGS is used to determine the amount of water which enters Lake Wister. The Manager stated the costs to PVIA is \$61,700.00 and the share from the USGS is \$6,100.00. Following discussion motion made by Mick Lafevers seconded by Ron Pelanconi to approve renewal of the contract with USGS which motion passed unanimously.

James Morrison stated he met with the Finance Committee with regard to

renewal of the insurance for PVIA, which covers all vehicles, buildings, tank storage, and other improvements.

He had 3 bids, 2 of the bidders dropped out. The final bid submitted was from Munich RE Insurance Company by Shore Insurance Agency in the amount of \$91,167.00, which was 2% increase over the cost for this past year. The Finance Committee had met and approved the bid. Nick Grant moved that the recommendation of the Finance Committee be approved, seconded by David Kissinger, and passed unanimously.

There being no other new business coming before the board, motion made and seconded for meeting to be adjourned, which passed unanimously.



(Seal)

NICK GRANT, SECRETARY

The above Minutes were approved this _____ day of June, 2024.



(Seal)

NICK GRANT, SECRETARY