

**MINUTES OF THE MONTHLY MEETING OF THE BOARD
OF TRUSTEES OF POTEAU VALLEY IMPROVEMENT AUTHORITY**

The monthly meeting of the Board of Trustees of Poteau Valley Improvement Authority was held on Tuesday, December 2, 2025 at 6:00 p.m., at the City Hall, 111 Peters Street, Poteau, Oklahoma 74953. Those present were:

<u>Executive Trustees</u>	<u>Trustees</u>	<u>Others Present</u>
Nick Grant	Johnny Grizzle	Dean Warren
Mark Caldwell	David Kissinger	James Morrison
Ron Pelanconi	Ray Lloyd	Tom Firne
Mick LaFevers	Derrick Baker	Heath Bettencourt
Joe Mode	Robert Jordan	James Bettencourt
	Kevin Adams	
	Mike Parker	
	Dustin Vaughn	
	Nancy Watts	
	Paul Mode	

The Agenda had been posted as required by law by the Manager.

Following opening prayer by Chairman, meeting was called to order. The minutes of the monthly meeting on November 4, 2025, were read and approved.

Mark Caldwell advised he and Mick LaFevers had reviewed the bills and purchase orders and recommended payment. Following discussion motion made to approve bills as submitted by Mick LaFevers, seconded by David Kissinger and passed unanimously.

Ron Pelanconi presented the personnel committee report stating the committee met at 5:00 p.m. to review the Manager's recommendations. The committee has recommended a pay raise with a median increase of 4.5% with the health insurance and other benefits remaining the same. Following discussion, motion made by Mick LaFevers seconded by Nick Grant that personnel receive 4.5% pay raise for all employees with the health insurance and other benefits to remain the same and passed unanimously.

There was no engineer's report.

the belt press were replaced. A drain pipe on the 50 foot flocculator was clogged and had to be unclogged and electrical wiring had to be replaced going to the drain valve motor. Personnel replaced a master meter on Backbone Mountain. Lake pump moved to the River intake. They changed out piping on the back washer. The line at Panama Tank was flushed and bactise test came back satisfactory so that as soon as the line is tied together it will be ready to be put in service. Personnel also turned on the heaters in the pump stations and closed the vents and winterizing the tanks.

The contractor to fix piping at Lake intake is also boring and replace water line under Polk Creek. As soon as that job is completed, personnel will pump the water out of the Lake intake to see what material needs to be ordered. The repairs to the 3 water tanks will be on the January Agenda for approval of bids.

The Chairman led a discussion on Holidays for 2026 and recommended the holidays for 2026 remain the same. Motion made by Nick Grant seconded by Ron Pelanconi to approve the schedule of holidays attached to these minutes which motion passed unanimously. The Chairman presented the schedule of meetings for 2026 attached to the Minutes. Motion made by Mick LaFevers to approve the scheduled of meetings which motion was seconded by David Kissinger and passed unanimously.

There being no further business coming before the board meeting was adjourned.

(Seal)



NICK GRANT, SECRETARY

The above Minutes were approved this 2nd day of December, 2025.

(Seal)



NICK GRANT, SECRETARY